

Austin Health Position Description



Position Title: Plastic and Reconstructive Clinical Fellow

Classification:	Medical Officer
Business Unit/ Department:	Division of Surgery, Anaesthesia & Procedural Medicine
Agreement:	Victorian Public Health Sector (AMA Victoria) - Doctors in Training Agreement 2022-2026
Employment Type:	Fixed-Term Full-Time
Hours per week:	38 hours per week - as per unit roster
Reports to:	Director of Surgery, Anaesthesia and Procedural Medicine Head of Unit Professional accountability is to the Chairman, Division of Surgery
Direct Reports:	Nil
Financial management:	Budget: Not Applicable
Date:	September 2023

About Austin Health

Austin Health is one of Victoria's largest health care providers. Comprising of the Austin Hospital, Heidelberg Repatriation Hospital, Royal Talbot Rehabilitation, Hospital in the Home and community based health services; Austin Health is an internationally recognised leader in clinical teaching, training and research, with numerous university and research institute affiliations.

Austin Health employs near 9,000 staff across its sites; including over 1,600 doctors, 3,000 nurses and 1,000 therapy & science Allied Health staff, and delivers a full range of leading edge clinical services, including several state-wide services (liver transplant, spinal cord injury service, respiratory support service, child inpatient mental health service). In total, Austin Health provides over 900 beds, including mental health, aged-care and rehabilitation beds and a range of community and in the home services. The current annual operating budget is in excess of \$960 million.

Austin Health delivers vital state-wide services to all Victorians, including to diverse multicultural and veteran communities. It also provides community and specialty services to the people of Melbourne's north-eastern corridor in a safety-focused, team-oriented and stimulating work environment.

Austin Health's current vision is shaping the future through exceptional care, discovery and learning.

Our values define who we are, shape our culture and the behaviours, practices and mindset of our people. Our values are: Our actions show we care, we bring our best, together we achieve and we shape the future. www.austin.org.au/about-us

Austin Health is committed to providing an inclusive culture where all employees can contribute to the best of their ability and strive to develop further. Find more at <http://www.austin.org.au>

Position Purpose

The objective of this position is to provide a full time Plastic and Reconstructive Surgery Fellow role that is responsible for overseeing the general running of the unit and its activities in collaboration with the unit registrars.

In particular:

- Provide supervisory role and mentorship to Registrars and Residents in clinical and operative care of patients.
- Oversee and direct the clinical management of patients in collaboration with unit consultants.
- Undertake both emergency and elective surgery independently and facilitate emergency operating.
- Provide leave cover for consultant operating and outpatient sessions.
- Provide leave cover for General Surgery registrars of the unit.

About Plastic and Reconstructive Surgery

The Plastic and Reconstructive Surgery sits within the SAPM Division, part of the Operations Directorate, comprises the following departments which operate across both the Austin Hospital and Repatriation Hospital sites.

The Plastic and Reconstructive Surgery Unit provides high level Plastic and Reconstructive Surgery services to patients across Austin Health.

The unit provides specialist Plastic and Reconstructive Surgery services and an after-hours on call service. The unit maintains an ongoing commitment to research, teaching and training.

The Plastic and Reconstructive Surgery Unit is supported by a Divisional Manager, Quality Coordinator, Finance, HR and Business Support as part of the SAPM Division.

Purpose and Accountabilities

Role Specific:

There are a number of surgical sessions and outpatient sessions per week at the Austin Campus and The Surgery Centre, Repatriation Campus.

Clinical Care

- Participate in registrar presentations, audits and medical students teaching
- Attend to all referrals within 12 hours
- Participate in Unit meetings and Clinical sessions including MDT
- Participate in the on-call roster as required
- Perform after hours work and night duty as required
- Provide a consultative service to other Units as required
- Cover other surgical units as requested by the Hospital

- Demonstrate a commitment to working as a team member with peer medical, resident, nursing and other staff to provide efficient, safe and quality care across the continuum
- Participate in the auditing and review of clinical practices to improve clinical outcomes
- Attendance at Division of Surgery audit is compulsory and attendance at Surgical Grand Rounds is expected.

Teaching and training

- Participate in both Under Graduate and Post Graduate teaching.
- Maintain log book

Research & Education

- Support is available for conferences and educational sessions.
- Research is encouraged.

Other

- Assist the Head of Unit in administrative duties as required.

All Employees:

- Comply with Austin Health policies & procedures, as amended from time to time, which can be located on the intranet (The Pulse): [OPPIC](#)
- Report incidents or near misses that have or could have impact on safety - participate in identification and prevention of risks
- Comply with the Code of Conduct

Selection Criteria

Essential Knowledge and skills:

- A commitment to Austin Health values
- Registration as a Medical Practitioner with the Australian Health Practitioner Regulation Agency (AHPRA) - (note eligible applicants will be assisted through this process).
- Have appropriate training and experience applicable to the field of Plastic and Reconstructive Surgery.
- Expected to be able to perform Plastic and Reconstructive surgical procedures (both elective and emergency) independently
- Demonstrated interest, and appropriate training and experience applicable to the field of Plastic and Reconstructive Surgery.
- Demonstrated capability and interest in research
- Demonstrated commitment to teaching
- Demonstrated commitment to high quality patient care
- Demonstrated teamwork and collaboration
- Demonstrated ability to communicate at all levels
- Computer skills including use of email and the internet
- Demonstrated surgical competency
- Demonstrated understanding of Clinical Governance.

Desirable but not essential:

- A sound understanding of information technology including clinical systems, applications relevant to the Management of rostering and risk management reporting, or as required for the role and/or department.

General Information

Austin Health is a Child Safe Environment

Austin Health is committed to child safety. We want children to be safe, happy and empowered. We support and respect all children, as well as our staff and volunteers. Austin Health has zero tolerance of child abuse, and all allegations and safety concerns will be treated seriously in line with legal obligations and our policies and procedures.

Equal Opportunity Employer

Applications from Aboriginal and Torres Strait Islanders are encouraged to apply. For more information about working at Austin Health, please follow this link to Austin Health's Aboriginal Employment website: <http://www.austin.org.au/careers/Aboriginalemployment/>

Document Review Agreement

Manager Signature	
Employee Signature	
Date	